

## Current information on data protection

### 1. Name of processing activity

**Information on data protection** in connection with customer surveys using MS Forms

### 2. Name and contact details of the person responsible

**Responsible for data collection:**

SKZ - Testing GmbH  
Friedrich-Bergius-Ring 22  
97076 Würzburg

Contact person:  
Ms Sabine Nischik  
s.nischik@skz.de  
+49 931 4104 - 328

### 3. Contact details of the data protection officer

WUQM Consulting GmbH  
Bürgerbräu 02 Sudhaus  
Frankfurter Straße 87 | 97082  
Würzburg  
Tel. +49 931 780 970-19  
info@wuqm.de | www.wuqm.de

### 4. Purposes and legal bases of processing

**4a) Purposes of processing:**

Your data is collected

1. to inquire about customer satisfaction after testing, inspection and/or certification services
2. for evaluating the anonymised answers internally in order to be able to develop improved services and
3. to be able to participate in the raffle of the tablet (voluntary indication of name and company).

**4b) Legal basis of processing:**

Your data will be processed on the basis of Article 6.1 a.

**5. Recipients or categories of recipients of the personal data****Your personal data will be passed on to:**

1. Department assistants for inviting the project partner (= technical contact person for project implementation) by email to participate in the survey (recipient within the organisation)
2. Microsoft
3. No (third party)

The data collected from the survey is completely anonymised and cannot be matched to any e-mail addresses or persons. Your personal data, which you provide to us for participation in the raffle, will be deleted after the raffle.

**6. Transfer of personal data to a third country****Transfer:**

Transfer to a third country takes place as a part of order processing by Microsoft as the service provider.

**7. Duration of storage of personal data****Your order data will be stored after collection ...**

... in the ERP for ten years, in accordance with the statutory retention period (relates exclusively to profit distribution).

The completely anonymised results of the surveys are stored at SKZ - Testing GmbH after the survey for as long as this is necessary for the respective task fulfilment "improvement of services for our customers", also with regard to documentation obligations.

## 8. Data subject rights

**According to the General Data Protection Regulation you have the following rights:**

If your personal data is processed, you have the right to receive information about any data stored about your person (Article 15 of the GDPR).

If incorrect personal data is processed, you have the right to rectification (Article 16 of the GDPR).

If the legal requirements exist, you have the right to deletion or restriction of processing as well as to objection to processing (Articles 17, 18 and 21 of the GDPR).

If you have consented to the data processing or if there is a contract for data processing and the data processing is carried out using automated procedures, you may have a right to data portability (Art. 20 of the GDPR).

If you make use of your above rights, the organisation will check whether the relevant legal requirements are met.

Furthermore, a right of appeal exists to the responsible state officer for data protection:

Bavarian State Office for Data Protection Supervision

Promenade 18

91522 Ansbach

Tel.: +49 (0) 981 180093-0

E-Mail: [poststelle@lda.bayern.de](mailto:poststelle@lda.bayern.de)

## 9. Revocation of your consent to the processing of data

If you have consented to the data processing by SKZ – Testing GmbH by making a corresponding declaration, you can revoke your consent at any time for the future. The legality of the data processing carried out on the basis of the consent until the revocation is not affected by this.